

PURCHASE CHECKLIST For Employed

Make an Equifax account for each applicant and send the Credit Report.

<https://www.consumer.equifax.ca/personal/>

Ids

- 2 IDs of each applicant (PR Card, DL, SIN Card, BCID etc-front and back)
- Child- ID (if applicable)

Personal Income Documents:

- T1 General for 2020 & 2021 (From your accountant)
- Notice of Assessment for 2020 & 2021 (Downloaded from CRA in PDF)
- T4 for 2020 & 2021 (if any)
- Statement of account (Downloaded from CRA in PDF)
- CCB Statement (if applicable)

Employment:

- Latest Job letter
- 3 latest payslips

Property Docs: (If you own any)

- Mortgage Balance Statement (Must show Name and property address)
- Tenancy Agreement (If applicable)
- Property Tax 2022

Bank Statements:

- 90 days personal bank statements along with Overview (PDF)
- 90 days business bank statements along with Overview (PDF)